

Unapproved Minutes East Berkshire Fire District 1 Regular meeting

August 8, 2023 @ 6:30 pm

Berkshire Town Hall

Attendees: Board members Katherine Boyle, Bonnie Stowe, Andrew Hoadley.

Visitors: John Kiernan (RCAP), Ross Dunham (SOS), Doreen Johnson

Meeting called to order at 6:38pm

1. Recognition of visitors –
2. Review and approve unapproved meeting minutes from June 13th, 2023 and July 18th, 2023
 - Andy made motion to amend June 13th minutes removing Hildy from list of those attending the meeting and change item 5b to read ‘Water lines are potentially getting airbound due to high points in piping from springs. Waiting to see if the new well will correct the issue.’. Bonnie Stowe 2nd, Passed unanimously. Andy moved to accept June 13th minutes as amended, Bonnie 2nd, passed unanimously.
 - Katie moved to accept July 18th minutes as presented, Bonnie 2nd, Passed unanimously.
3. Treasurers report – Sam was absent, so no report was presented.
 - Accounts Payable
 - Katie moved to pay VLCT \$1095 for membership and \$750 for the Jewett trucking invoice. Bonnie 2nd, motion passed.
 - Accounts Receivable
 - After discussion Bonnie made the motion to credit district members accounts the amount they were billed in Jan of 2022 due to double billing of this quarter. Andy 2nd motion passed unanimously.
4. Reservoir 6/30 low level issue review.
 - Ross explained the details of what failed and actions taken to resolve.
5. Review Grants, applications, and their status.
 - John explained details of what the state is working on to refinance our USDA loan and the saving to the district if all goes through. John and Andy are to meet with NRPC in early September.
6. Projects
 - Exploration of alternate water source status.
 - Waiting for results of geologist study. Flooding in Montpelier have delayed this.
 - Existing water system construction/evaluation status
 - State has given go ahead to make changes to meter pit. Andy made the motion to have Otter Creek Eng., come up with a plan to replace meter with 4” ductile and ask plumbers for pricing. Katie 2nd, motion passed.
 - Supply line replacement planning.
 - Katie presented contract that was reviewed by attorney. Andy made the motion to accept the temporary construction license agreement and start getting district members to sign. Bonnie 2nd, motion passed.
 - Ordinance Updates
 - Andy moved to table, Bonnie 2nd, motion passed.
7. USDA RD Fiscal Yr End Report request
 - Andy has completed submitted required forms.
8. Migrate email account under berkshirevt.com domain.

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- After discussion, Katie made the motion we have the town IT support create an email for the district and migrate our current email. Andy 2nd, motion passed.
9. Account #3 billing over to business with apartment.
- Bonnie made the motion to bill this account as it is being used, a business with apartment. Katie 2nd, motion passed.
10. Other business
- Andy made the motion to accept Hildy's resignation as tendered and thank her for her service to the district. Bonnie 2nd, motion passed.
 - Andy explained his plan to move and the timing. Will remain on the board until after Sept. meeting and will offer help where possible after that. No action taken.
11. Adjourn
- Katie made the motion to adjourn at 8:02 pm. Bonnie 2nd the motion. Motion passed unanimously.