

**East Berkshire Fire District 1  
4454 Water Tower Road  
Enosburg Falls, VT 05450**

**Prudential Committee Special Meeting  
Tuesday, March 8, 2022 @ 6:30 p.m.  
Berkshire Town Clerk's Office**

**Unapproved Minutes**

Fredda Ploof, Chairperson, called meeting to order at 6:40 p.m.

Prudential Committee Members present:

Fredda Ploof, Chairperson; Hildy Jamka, Vice-chair; and Bre Thompson

Also present: Clerk and Treasurer – Rachel Roy

1. Motion made by Bre Thompson and seconded by Hildy Jamka to accept the minutes of the February 15, 2022 meeting. All voted in favor.
2. Motion made by Hildy Jamka and seconded by Bre Thompson to accept the Treasurer's Report for March 8, 2022. All voted in favor.
3. Recognition of Visitors:
  - John Kiernan – RCAP Solutions
  - Ross Dunham – Water System Operation from Simon Operations Service, Inc.
  - Merle Van Gieson
4. Tata & Howard – O&M Manual
  - has been accepted by the state
  - question of requirement for printed copy – is there one at the reservoir?
5. Simon Operation Services, Inc.
  - service line at 2710 East Berkshire Road needs to be replaced or repaired
  - will need to send owner a registered letter
  - Can recommend Alfred Gendron to owner to fix service line
  - Filters for reservoir are on back order – will cost around \$1500 – will need to be replaced every year
  - Road to reservoir is still in good shape
6. Vermont Rural Water Association (VRWA) absent
7. Exploration for alternate water source – no reports
8. Follow – up: damages & problems with water pressure for Jamka's and Thompson's residences:
  - VRWA – Paul Sestito is going to put pressure gauge recorders on their water lines to try to locate the problem
  - suggested new service lines hitched to another part of the water line
  - might be a problem with the saddle – hard to solve the issue about no water during the daytime
9. A motion was made by Bre Thompson and seconded by Hildy Jamka to not appoint an administrator.
  - All voted in favor.
10. Review East Berkshire Fire District 1 Civil Ordinances – tabled for a later date
11. Tax Collector – can be removed from Agenda for Annual Meeting, next year
12. New Business – none
13. Old Business – none
14. Accounts Payable:
  - Vermont Rural Water Association (Annual Dues): \$245.00

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Harris Computer Systems (Annual Support for meters): \$421.35

14. Accounts Payable: (con't)

Simon Operation Services, Inc. (12/2/21): \$3992.00

Lawyer's Lawn Care (snow plowing): \$1000.00

Verizon: \$38.56

Treasurer, State of Vermont (operating fee): \$141.65

Stiles Company (for installation of meters – Water System Improvement Project):  
\$676.94

A & D Excavating, LLC (Water System Improvement Project): \$2980.00

15. Accounts Receivable:

Will be reaching out to customer/users for applications for extra help.

A motion made by Hildy Jamka and seconded by Bre Thompson to adjourn the meeting.

All voted in favor.

**NEXT MEETING WILL BE ON TUESDAY, APRIL 12, 2022 AT THE BERKSHIRE TOWN  
CLERK'S OFFICE AT 6:30 P.M.**

Respectfully submitted,  
Rachel Roy

Clerk

Discussions:

John Kiernan:

Funds left over from USDA is \$117,000.00

Needs to be used up this year – can be used to repair service connections

EBFD 1 has to take ownership of service lines by doing easements for access to the service line