

**Unapproved Minutes East Berkshire Fire District 1 Annual meeting  
February 19th, 2024 @6:30pm  
Berkshire Town Hall**

Attendees:

Board Members: Katie Boylan, Tracy Bushey, and Samantha Elwood (treasurer/clerk)  
Visitors: Kertus Elwood

Meeting called to order at 6:39pm

1. No new business.
2. Katie made motion to accept meeting minutes for Jan 23rd. Seconded by Tracy. Unanimous.
3. Treasurer report accepted.
4. Tracy is getting an external hard drive for the program. She also scheduled training for billing for next week
5. A. Still waiting for instructions from Amy Galford from Vermont Water Investment Division on if the District is required to submit any additional information. B. RCAP spoke to USDA rep and it appears they will "sponsor" the grant under the USDA funding umbrella, still needs congress approval on the spending bill before it is official.
6. A. RCAP spoke to Eddie Godbout about negotiating an option to purchase before executing the option and purchasing the land, he is open to discussing it. RCAP will assist (along with Otter Creek Engineering) to send a letter of intent. B. RCAP reached out to GW Tatro for a schedule, waiting for response. C. RCAP to coordinate with A&D to develop a tracking sheet. Working to get a formal contract signed for A&D work.
7. No other business
8. Meeting adjourned at 7:20 pm