

**Unapproved Minutes East Berkshire Fire District 1 Regular meeting
December 12th, 2023 @6:30pm
Berkshire Town Hall**

Attendees:

Board Members: Katie Boylan, Tracy Bushey, and Samantha Elwood (treasurer/clerk)

Visitors: John Kiernan (RCAP), Kertus Elwood and Kevin Bushey

Meeting called to order at 6:45pm

1. No new business.
2. Katie made a motion to accept 11/14 and 11/28 meeting minutes, 2nd Tracy, unanimous.
3. Reviewed treasurer report- Sam made a motion to pay invoices, 2nd Tracy, unanimous.
4. Reviewed budget/ set rough numbers to be presented at January annual meeting.
Special meeting set for 12/20 @ 5:30 via Zoom to go over budget some more before the annual meeting.
5. No updates regarding grants or grant applications.
 - 6a. POC for Godbout project. Got proposal from Otter Creek Engineering for well research. \$50k, will add to review at 12/20 meeting. John will file a deadline ext.
 - 6b. Katie signed the agreement for GW Tatro (Valve vault project.) She will send the signed agreement to GW Tatro. We have funds to reimburse this project cost.
 - 6c. Supply line replacement is on hold until spring.
7. District billing- Tracy will email Harris computer tomorrow- They are downloading the software to her computer. She has three 2 hour trainings to take over billing after the first of the year.
 - 8a. Transfer signature authorization for account- Samantha Elwood made a motion to add Tracy Bushey to the Community National bank account and Katie Boylan to the TD Bank account. 2nd from Katie, passed unanimously.

Meeting adjourned at 8:51pm