

Approved Minutes East Berkshire Fire District 1

November 9th, 2022 @ 6:30pm

Berkshire Town Hall

Attendees: Board members Hildy Jamka, Bonnie Stowe, Andrew Hoadley.

Treasurer: Samantha Elwood

Visitors: Olivia Sevard and Cody Schuster

Meeting Called to order at 6:31pm

1. Review unapproved meeting minutes from October 11th meeting
 - a. Andy moved to amend that he abstained from approving Oct. 11th minutes.
 - b. Andy moved to accept as amended, Hildy 2nd Motion passed
- 2) Treasure's Report – discuss bills to pay
 - a. \$16,024.19 due to State in Jan 2023
 - b. ARPA funds deposited in our Trust fund.
 - c. Opening new bank account.
 - i. Hildy made the motion to open an account with Samantha Elwood and Breanne Thompson as signers on the account. Andy 2nd. Motion passed
 - d. Bills proposed to pay. Hildy moved to pay, Andy 2nd. Motion passed
 - i. Badger meter - \$611.34
 - ii. Town of Enosburg tax bill – \$1271.74
 - iii. Harris Computer Systems - \$364.38
 - e. Sam contacted Sullivan, Powers & Co., P.C. to verify that the three invoices contain all that we owe for the audit.
 - f. Sam to finish DWSRF loan application with John over the weekend.
- 3) Acknowledge visitors
- 4) Hear from visitors – public
 - a. Introductions and intentions shared. No topics brought up.
- 5) Rates – review with John Kiernan of RCAP Solutions. Possibly change allotment and overage structure and other updates
 - a. Tabled until next meeting. John was not in attendance.
- 6) Update with S.O.S. – sign new contract, pre-filter project, etc.
 - a. Updates to insurance coverage were made by SOS after EBFD requested on Vermont League of Cities and Towns recommendations.
 - b. Hildy made the motion to sign the contract, Andy 2nd. Motion passed.
- 7) Otter Creek Engineering – proposal status
 - a. Tabled until next meeting. John was not in attendance.
- 8) Property Owners permission – status
 - a. Andy has spoken with one of the two remaining. No response currently.
- 9) Executive Session – Did not go into executive session.
- 10) Other topics –
 - a. Need to work on verbage for land owner agreements concerning supply line replacements. Andy will reach out to VLCT for guidance.
 - b. Hildy will get individual invoices from Jeff Jewett for past water deliveries. These are needed to submit toward our current grant.
 - c. Potential Special meeting next week (maybe 11/15).
 - i. Hildy to reach out to John Kiernan to see if he's available next week to work through DWSRF application and Otter Creek proposal. Will let everyone know.
- 11) Adjourn Meeting – Hildy moved to adjourn at 8:30, Andy 2nd. Motion passed.

Submitted by Andrew Hoadley

Approved 2/15/2023